

**WEB-BASED COMMERCIAL ASSET VISIBILITY
STATEMENT OF WORK
06/01/99**

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1.0 BACKGROUND.

The Commercial Asset Visibility (CAV) application provides an automated method of tracking Government owned reparable assets as they flow through the repair cycle at the contractor's repair facility. The main purpose of CAV is to provide an inventory management system for reparable assets while they are at commercial repair vendors. However, CAV also provides the Navy Item Managers (IMs) with visibility of their reparable items throughout the various stages of the repair cycle, and provides the Navy with the current status of the parts being repaired. In the past, a monthly status report was sufficient, but in a time of declining resources and availability of enhanced technology it has become possible and essential to track each asset undergoing repair in near real-time. CAV on the Web allows the contractor to report transactions as they occur while older versions reported the status using a single batch processing technique. These transactions automatically update the CAV database at the Naval Inventory Control Point (NAVICP). The incorporation of Web-based technology and a Windows based operating environment will allow the Naval Inventory Control Point-Philadelphia (NAVICP-P) and the repair vendor immediate access to the repair data. An integrated Oracle relational database allows the commercial repair vendors to access their repair data to produce all of the required NAVICP-P status and activity reports.

2.0 OBJECTIVE.

The objective of this SOW is to identify specific actions or tasks that are required to fulfill the CAV contractual reporting requirements. CAV has been designed to support a wide range of transaction reporting to achieve timely resolutions of financial and inventory imbalances, and to provide specific asset tracking and accountability while material is at the Designated Overhaul Point (DOP). CAV also provides the means to track material in transit to and from the DOP and allows daily transaction reporting while minimizing workload impacts on the DOP. IMs who are directly responsible for maintaining adequate reparable stock levels, depend on timely and accurate information. The CAV input that the contractor provides permits the IM to make sound decisions, such as: to induct assets for repair, purchase new reparables, or reallocate reparables to satisfy priorities. Contractors must report transactions accurately and promptly for CAV to be effective. Contractor is obligated contractually to report all inventory/repair transactions that fall under the scope of CAV reporting.

3.0 SCOPE.

The following actions shall be performed and reported by the DOP Contractor:

- A. Receipt of Asset
 - 1) On Contract
 - 2) Not on Contract
 - 3) Procurement
 - 4) "A" Condition
 - 5) Rotable Pool
 - 6) Loaned Asset
- B. Inductions
- C. Items Awaiting Parts
- D. Reinductions
- E. Completions
- F. Shipments
- G. Bulk Shipments
- H. Proof of Shipment
- I. Items that are Beyond Economic Repair (BER)
- J. Survey/Scrap Items
- K. Reversals
- L. Report of Discrepancies
- M. Print DD Form 1348's
- N. Print Material Movement Documents
- O. Print CAV Inventory Labels
- P. Print Item Action Reports
- Q. Print Repair History Reports
- R. Print Condition Code Reports
- S. Print Awaiting Parts Report
- T. Print Proof of Shipment Reports
- U. Perform Item Maintenance
- V. Print Report of Discrepancies (RODs)
- W. Add and Delete Carriers

4.0 METHOD OF REPORTING.

The contractor's reporting shall conform to the following procedures. The key to effective CAV reporting is the document number. The Repair Cycle Document Number (RCDN) is a unique tracking number that is assigned to the asset when it is received in CAV and remains with that component throughout the repair process. Upon entering a receipt, the computer will automatically assign a RCDN to each asset. (NOTE: There is an option on the receipt screen to allow entry of a cross reference/internal tracking number for each unit. This option allows up to 25 characters and is automatically associated to a particular RCDN). The RCDN consists of 14 characters. Characters 1 through 6 are the DOP's Unit Identification Code, characters 7 through 10 are the Julian date of the receipt transaction, and characters 11 through 14 are a sequential

serial number (example: Q9712330010001). The receipt will be entered into CAV using the document number identified on the packing slip, the National Item Identification Number (NIIN) **actually** received, the routing identifier of the activity from which the item was received, and the quantity **actually** received. For example, upon receipt of three assets on the same paperwork the DOP will enter a receipt transaction for a quantity of three and the computer will create three RCDNs. Each one of these RCDNs will be printed on a separate Material Movement Document (MMD), see attachment (1). **CAV requires that the DOP maintain the RCDN identity of all assets on hand.** There are a number of alternative methods to satisfy the requirements and the MMD is provided as an option. With the exception of the receipt processing frame, all CAV transactions require that this unique document number be entered first to process updates. (NOTE: If you enter a cross reference/internal tracking number into CAV, this number can be used vice the RCDN). The following actions are to be reported by the DOP.

A. Receipt of Assets

1) Receipt--Material on contract (except Rotable Pool/Loaned Assets). The following are examples:

- (a) Any material received on a Document Number beginning with N00383 regardless of what contract number it is marked for.
- (b) Material received from the Navy Fleet Industrial Supply Center (FISC), or directly from the fleet, which is listed as a repair candidate on the Repair Basic Ordering Agreement (BOA).
- (c) NAVICP-P managed items that are funded for repair/upgrade/modification under a Naval Air Systems Command (NAVAIR) or other Command contract and/or Order in which the material was sent to you under a NAVICP-P generated N00383 Document. These inputs will normally be input to CAV after notification from NAVICP-P.
- (d) When a repair order is issued by NAVICP-P to repair a NAVICP-P managed item Part Number (P/N) or National Stock Number (NSN) that is not on the Repair BOA.
- (e) One Time Repair Contracts issued from the NAVICP-P for NAVICP-P managed items in which the material was sent to you under an N00383 Document.
- (f) When notified from NAVICP- P to input unique Receipts. These instances should be minimal.

NOTE: Should you have any questions regarding any CAV receipt inputs, please contact your NAVICP Point of Contact (POC) for assistance.

2) Receipt--Material Not on Contract.

Using the CAV system, report all material received from a FISC, or directly from the fleet user, marked for a NAVICP-P contract at your facility. However, if you receive material that is not listed as a repair candidate on an existing contract, receive it in CAV as material not on contract. Follow the directions contained in the basic ordering agreement. Enter the following data:

- Source Document Number,
- NIIN/PN,
- Total quantity (defaults to “1”),
- Routing Identifier for where the material was shipped from,
- Date material was received (defaults to current date) and,
- Unit of issue (defaults to "EA").

3) Receipt of Rotable Pool/Loaned Assets. Rotable Pool assets are laid-in by the government to a repair facility to be used in support of the repair of an end item or next higher assembly. Rotable Pools do not apply to all DOPs, therefore, reporting of this type may not be necessary. Loaned assets are Government Furnished Property (GFP), may be either special tools and/or special test equipment provided by the government to a repair facility to assist during the repair process. Information required by the DOP for the receipt of rotatable pool/loaned assets include:

- Source Document Number,
- NIIN,
- Total quantity (defaults to “1”),
- Routing Identifier of where material was shipped from,
- Date material was received (defaults to current date).
- Unit of issue (defaults to EA), and
- BOA.

4) Receipt from Procurement

5) Receipt in ‘A’ Condition

B. Report of Discrepancy (ROD) Notification RODs are used to reconcile NAVICP's files for NIIN and quantity discrepancies. A skeletonized ROD must be entered when there is a discrepancy between the paperwork accompanying the units and the units themselves (quantity or NIIN mismatch). **This transaction does not eliminate the requirement to complete the Form SF364 and sending it to the originator of shipment with a copy to NAVICP Code P01512 when there is a discrepancy.**

C. Induction. An induction transaction is to be reported when the repair order is received if assets are available, or as soon as assets are received for that order. Information that must be entered by the DOP during the induction process includes:

- RCDN (or cross reference/internal tracking number),
- Date inducted (defaults to current date),
- Delivery order number,
- Delivery order date,
- New NIIN (if required).

The Repair Turnaround Time (RTAT) clock starts with the induction transaction. However, if the NIIN changes as a result of repair, the new NIIN will be identified when reporting the induction. Appropriate internal records should be annotated with the new NIIN to avoid confusion when reporting later transactions. Most of the information entered at the time of receipt will be carried forward to the induction transaction. Therefore, inputs will be minimal.

D. Awaiting Parts. The Awaiting Parts (AWP) transaction is to be entered when the DOP is awaiting parts necessary to perform repair of a unit. When entering this transaction, the DOP enters whether the parts required to accomplish the repairs are Government Furnished Material (GFM), or Contractor Furnished Material (CFM). Information from the receipt and induction transaction screens is carried forward and to the awaiting piece parts transaction screen and only minimal data inputs are required. Information required to be entered by the DOP during the awaiting piece parts transaction includes:

- RCDN (or cross reference/internal tracking number),
- Date determined for awaiting parts (defaults to current date) and,
- How parts are being supplied (GFM, CFM or both).

The Total Cycle Time (TCT) includes AWP time, however the Repair Cycle Time (RCT) is computed without incorporating AWP days.

E. Re-induction of Asset for Repair. Following the receipt of the necessary piece parts, the asset is re-inducted into maintenance and the appropriate CAV data transactions are entered into the CAV system. Again, the previously entered information from the receipt, induction and awaiting parts screens is carried forward to the re-induction screen, therefore, data inputs are minimal. Information to be entered by the DOP during the re-induction into repair transaction includes:

- RCDN (or cross reference/internal tracking number), and
- Date unit is re-inducted into repair (defaults to current date).

The RTAT clock continues from the induction transaction.

F. Beyond Economic Repair Request. If after an item has been reported as received, and the contractor determines that it is Beyond Repair, or Beyond Economic Repair, (BR or BER) the transaction is to be entered into CAV. This is strictly an informational transaction that allows the appropriate ICP personnel to review the transaction, and to direct an appropriate action. Because it is informational, it is not processed to the NAVICP's inventory and financial files. But this notification transaction must be entered prior to the Survey/Scrap Material transaction being made. BR/BER determination date is required (defaults to current date). **This transaction does not eliminate the requirement to notify Defense Contract Management Area Office (DCAMO) or NAVICP for assets to be BR or BER.**

G. Survey/Scrap Material. The Survey/Scrap transaction should be entered for **units authorized by DCMAO or NAVICP to become BR or BER.** This transaction can be entered prior to or after induction into repair, but only if BR or BER has been authorized by DCMAO or NAVICP-P. Information required by the DOP is:

- RCDN (or cross reference/internal tracking number) and
- Date BR or BER was authorized (defaults to current date).

H. Completion of Repair. Once an asset has completed the repair process and is in "ready for issue" condition, a completion transaction will be processed. Information from previous screens is carried forward to the completion transaction and only minimal data inputs are required. Information required by the DOP is:

- RCDN (or cross reference/internal tracking number),
- Completion date (defaults to current date),
- DD-250 date (if known at this time) and DD-250 number (if known at this time).

If rotatable pool assets apply to your BOA, a determination must be made on the completion screen of whether the asset is, or is not, being returned to the rotatable pool for future installation into the next higher assembly. The RTAT clock is turned off with the completion transaction.

A DD Form 1348-1A shipping document must be prepared on the CAV system for each unit being shipped from the DOP's facility, regardless of destination. A sample DD Form 1348-1A is provided as attachment (2). The entire form, complete with bar coding, will be printed on the laser printer. Information to be entered by the DOP for the DD Form 1348-1A shipping document includes:

- Unit Identification Code (UIC) of the activity you will be shipping the unit to
- Shipment document number (defaults to the RCDN; will need to be overridden in the event of a reconsignment or redistribution),
- Mark for, and
- Item nomenclature.

The DD Form 1348-1A replaces the DD-250 as a shipping document only; the DD-250 is still required to be prepared and distributed as required for payment purposes. **The DD-250 is NOT to accompany shipment of material.** Distribution of 1348-1A is as follows:

- If shipping a single unit -- Copy of DD Form 1348-1A inside package with the unit and a copy of DD Form 1348-1A affixed to outside of shipping container.
- If shipping a multipack -- one copy of the DD Form 1348-1A must be placed inside each individual unit container. A second copy of the DD Form 1348-1A must be attached to outside of the individual unit container within the multipack. A third copy of the DD Form 1348-1A, for each unit being shipped, must be attached to outside of the multipack container. Multi packs must be clearly labeled as such on the outside of the shipping container.

NOTE: Sequence logic makes it mandatory for a DD 1348-1A to be activated prior to a shipment transaction being entered.

I. Material Shipment. The shipment processing screen provides the capability to report a variety of different shipping transactions:

- Shipment of repaired material to the Navy Supply System, or directly to a fleet user,
- Shipment of beyond repair or beyond economic repair material.
- Shipment of misdirected/misidentified material to the Navy Supply System or another DOP.
- Shipment of GFM (material shipped in place for contractor's use). This type of shipment will be directed by NAVICP.
- Shipment of rotatable pool assets.
- Shipment of loaned asset.

Information from the receipt, induction, awaiting parts, re-induction into repair, DD Form 1348-1A shipping document, and completion transactions, are carried forward to the shipment screen, therefore, only the new data will have to be entered.

Information required by the DOP is:

- RCDN (or cross reference/internal tracking number),
- DD-250 date (if not entered at time of the completion transaction),
- DD-250 number (if not entered at time of the completion transaction), and
- Shipment date (defaults to current date).

J. Proof of Shipment (POS). POS is used to reconcile NAVICP's files for Stock in Transit (SIT) issues made by the DOP when there is no matching receipt from the Navy Supply System. POS entry is mandatory and is to be completed at time of shipment notification or as soon as information is available. POS entries by the contractor can be a time saving step for the vendor and the Navy if an asset is lost in transit, or must be traced.

K. Reverse a Previously Reported Transaction. This transaction returns the asset to the previous condition code. To accomplish a reversal the asset must be receipted in CAV.

L. Delete a Receipt. This transaction can only be done with NAVICP-P authorization.

M. Print/Reprint a DD Form 1348 Shipment Document. A DD Form 1348-1A shipping document must be prepared on the CAV system for each unit being shipped from the DOP's facility, regardless of destination. A sample DD Form 1348-1A is provided as attachment (2). The entire form, complete with bar coding, will be printed on the laser printer. Information required to be entered by the DOP for DD Form 1348-1A shipping document includes:

- UIC of the activity you will be shipping to,
- Shipment document number (defaults to the RCDN -- will need to be overridden in the event of a reconsignment or diversion),
- Mark for, and
- Item nomenclature.

The DD Form 1348-1A replaces the DD Form 250 as a shipping document only. The DD-250 is still required to be prepared and distributed for payment purposes. **The DD250 is NOT to accompany shipment of material.** Distribution of 1348-1A is as follows:

- When shipping a single unit -- Copy of DD Form 1348-1A inside the package with the unit and a copy of DD Form 1348-1A affixed to outside of shipping container.
- When shipping a multipack -- A Copy of the DD Form 1348-1A inside each individual container with unit, a copy of the DD Form 1348-1A attached to outside of the individual unit container within the multipack. And a copy of DD Form 1348-1A for each unit being shipped attached to outside of the multipack container. Multipacks must be clearly labeled as such on the outside of the shipping container.

5.0 HARDWARE.

Following the transition to Web-based CAV NAVICP-P will not provide hardware to the repair contractors. Existing CAV/CAMMS contractors who currently have GFE hardware can continue to use this equipment as long as it is operational. However, the Navy will not provide any additional hardware support for the contractors GFE . Contact the NAVICP-P POC for hardware disposition instructions. WEB CAV is designed to be accessible using Netscape Navigator 4.0 or higher on a Windows 95/98 or Windows NT platform. Netscape Navigator was selected because of its 128 bit encryption capability, and DoD certification. The following hardware is required to support CAV reporting:

Minimum System Requirements using Windows 95/98:

- IBM compatible PC (486-DX66 or higher)
- 16 MB RAM
- 50 MB hard drive
- VGA Monitor
- 28.8 K BPS or faster data transmission modem, or connection to LAN
- Mouse
- Laser Printer, 4 PPM or faster, 300 DPI resolution
- Surge suppressor or UPS with built in surge protection

For Windows NT:

- IBM compatible PC (66 MHz Pentium)
- 32 MB RAM
- 50 MB hard drive
- VGA monitor
- 28. K BPS or faster data transmission modem, or connection to LAN
- Mouse
- Laser Printer, 4 PPM or faster, 300 DPI resolution
- Surge suppressor or UPS with built in surge protection

Restrictions: NAVICP-P furnished hardware is to be solely dedicated to CAV reporting. Only software provided as GFE by NAVICP is authorized to reside on NAVICP owned hardware and changes to hardware are not permitted.

6.0 SOFTWARE.

The following software is required to accomplish CAV Web-based reporting :

- Operating System: Windows 95/98 or Windows NT
- Netscape Web Browser 4.0 or higher.

There are four CAV reporting connection options. They are as follows:

- A. Using a contractor provided PC:
 1. Connect to the CAV server via internet access
 2. Connect to the CAV server via a local internet service provider
 3. Connect to the CAV server via an 800 phone access
- B. Using a GFE provided PC
 1. Connect to the CAV server via an 800 phone access

Restrictions: CAV Web-based software will reside on the NAVICP-P mid-tier server. CAV software changes will be made at the Mid-tier server and they will be available to the repair vendor upon log-on to the CAV system. Changes to CAV software by the commercial repair vendors are not authorized.

7.0 INTERNET SERVICE PROVIDER ACCOUNT FOR CAV REPORTING.

The contractor shall have, or shall obtain, an ISP account for CAV reporting. CAV status reporting will be made to NAVICP-P via the internet using WEB CAV. A telephone line must be within reach of the CAV operator to allow verbal instructions during computer inputs. This line does not have to be a dedicated direct phone line.

8.0 CAV SECURITY REQUIREMENTS.

DOP's utilizing NAVICP CAV GFE must comply with the following security guidelines:

- A Designate a Terminal Area Security Officer (TASO) in writing and submit a copy of the designation letter to NAVICP-P Code 01532. The TASO will be responsible for ensuring that the DOP complies with all security requirements as listed in this section.
- B Foreign nationals are not authorized access to the CAV system.
- C Maintain a copy of TASO designation and List of Authorized User's to be presented upon request.
- D Challenge any unauthorized personnel attempting to utilize the terminals and report Automated data processing (ADP) security violations, suspected compromises of system passwords, or incidents to the NAVICP Point of Contact (POC).
- E Ensure that all authorized terminal area personnel are familiar with the security requirements for the terminals and data by giving ADP security training at least annually.
- F Ensure that the terminals are utilized to process only data authorized to the user.
- G Report all unsolicited output.
- H Report all accidental unauthorized access to systems/files/data to the NAVICP POC for investigation.
- I The DOP will furnish the following information for all personnel having access to CAV. The information will be provided prior to implementation of CAV and as any changes in personnel occur:
 - 1 Full name (first, middle, last)
 - 2 Social Security Number
 - 3 Place of birth
 - 4 Citizenship (Naturalized citizens must furnish their naturalization number)

- J Make a determination of the trustworthiness of each employee based on a favorable review of the following: Personnel records and related screening procedures used to evaluate initial and continuing eligibility and suitability for employment and all of the records maintained on the employee that might be materially significant.

9.0 RECONCILIATION REQUIREMENTS.

The contractor shall reconcile the contractor stock records with the CAV stock records monthly. The vendor must compare the CAV stock record with their internal data base noting all discrepancies. The contractor shall perform an annual wall to wall physical inventory of material listed in attachment 'A' of contract. The contractors physical inventory reconciliation will address all NIINs by condition code for which a CAV stock record exists, including stock records showing a zero balance.

NAVICP will be actively resolving CAV Observed Differences (CODs) and tracking Stock-in-Transit (SIT) discrepancies. If NAVICP does not possess the data required to resolve CODs and/or SIT discrepancies, NAVICP personnel will contact DOP personnel for assistance. The DOP will be contacted as a last resort.

Four months after CAV implementation at your facility you may submit a request for a waiver to the Monthly Repair Status Report. Your request for waiver to the Monthly Repair Status Report is to be submitted to your NAVICP analyst. Unreconciled Balance rates (URBs) must be less than 1%; a pattern of consistent, timely and accurate reporting is required; and open SIT must be at a minimum in order for your waiver to be considered. Failure to maintain performance will result in a re-establishment to provide Monthly Repair Status Reports.

10.0 CAV DAWN-OF-TIME (DOT) IMPLEMENTATION PROCEDURES.

The contractor will provide an accurate accountable record at least 1 week prior to scheduled implementation to Code 01532. (New contractors)

- A. The quantity of a DOT receipt transaction will equal the total quantity of assets on-hand for a particular NSN, i.e., "F", "M", "G", "H", and "A", with condition code quantities added together for a summed total. This total quantity will be obtained from the accountable inventory records. Also inventoried will be 'J', Rotable/Loaned assets.
- B. DOT receipt transactions for assets in "F", "M", "G", "H", and "A", condition codes will be input to the CAV system utilizing the "RECEIPT OF MATERIAL ON CONTRACT" transaction.

- C. DOT receipt transactions for assets in "J" code, misidentified/misdirected assets, will be input to the CAV system utilizing the "RECEIPT OF MATERIAL NOT ON CONTRACT" transaction.
- D. DOT receipt transactions for Rotable Pool/Loaned assets will be input to the CAV system utilizing the "Receipt of Rotable Pool/Loaned Assets" transaction.
- E. The date field within the CAV system will be set to the current date of the current year for processing DOT receipt transactions. This date indicates opening inventory in NAVICP's files.
- F. The received from field will be filled in with "D8Z" on all DOT receipts, indicating opening inventory in NAVICP's files.
- G. To aid in the DOT process, MMDs with the unique RCDN will be generated within the CAV system as the DOT receipt transactions are input. An MMD will be generated for every unit receipted. The MMD will physically be attached to each unit for tracking purposes during the implementation process. Results of this "tagging" process will be reviewed by the DCMAO Property Account Officer (PAO). Differences will be resolved to the satisfaction of the PAO and NAVICP. If the inventory records need to be adjusted to bring them into agreement with the results of the "tagging" process, this will be accomplished by the DOP and PAO with no effect on CAV. If changes to the DOT receipt transaction are required, increases will be processed as new DOT receipts and decreases will be processed as adjustments to the original receipt transaction. Neither of these adjustments to the DOT transactions are authorized unless directed by NAVICP. NAVICP will be notified of all inventory discrepancies and corrective action taken. CAV detailed records will allow NAVICP to monitor adjustments to DOP transactions.
- H. When the MMD is attached to the units, verify the actual condition code of the units for input to the CAV system.
- I. Once the MMDs have been attached and the actual condition codes verified, the necessary transactions will be input to the CAV system for each unit, i.e., induction, completion.
- J. The transaction date will be current day/month/year for inductions, completions etc.
- K. Once the CAV database has been updated to reflect actual status of each unit, the Inventory Count by NIIN by Condition Code and the General Active File reports will be printed. These reports will be utilized by DCMAO to ensure all transactions have been input and processed accurately during the opening inventory. DCMAO will send NAVICP a certification letter in regards to the inventory.

11.0 PROBLEM RESOLUTION.

Although the CAV system is designed to provide fault free-free operations, there may be times when problems do occur. The types of problems incurred are too varied to list in this SOW. When you experience a problem with CAV, do the following:

- A. Note the window at which the failure occurred
- B. Check to ensure all equipment is powered on - CPU, monitor, modem, printer, and tape drive unit if you have one.
- C. Check all wires and hookups to see if they are connected properly (e.g., are they plugged properly and are they snug)
- D. Ensure the modem is connected to the phone line and that the phone line has not been altered (e.g., disconnected, new number, etc). Ensure that the phone line is connected to the "TO LINE" on the modem.
- E. If there are still problems contact your CAV point of contact as designated in your contract.

If any software or hardware problems are experienced, notify the NAVICP-P CAV analysts.

12.0 DELIVERABLES.

Deliverable reports shall be submitted as status changes occur.

Deliverable: CDRL 001, DI-ILSS-80833, DAMAGED RETROGRADE
ASO 4710/16, MONTHLY STATUS REPORTS

13.0 DELIVERABLE SCHEDULE.

Deliverable reports shall be submitted as described earlier in this SOW.

14.0 PLACE OF PERFORMANCE.

The work shall be performed at the contractor's facility.

15.0 PERIOD OF PERFORMANCE.

The period of performance is from the Dawn of Time implementation and will extend for a period of one year, unless otherwise negotiated.

16.0 POINT-OF-CONTACT

NAVICP-P Point of contact is Code 01532, 215-697-5479.

CAV SOW GLOSSARY

The following acronyms are contained in this Statement of Work:

ADP	Automated Data Processing
AWP	Awaiting Parts
BER	Beyond Economical Repair
BOA	Basic Ordering Agreement
BR	Beyond Repair
CAV	Commercial Asset Visibility
CDRL	Contract Data Requirements List
CFM	Contractor Furnished Material
CLIN	Contract Line Item Number
CODS	CAV Observed Differences
CPU	Central Processing Unit
DCAMO	Defense Contract Management Area Operation
DOP	Designated Overhaul Point
DOT	Dawn Of Time
EA	Each
FISC	Fleet Industrial Supply Center
GFE	Government Furnished Equipment
GFM	Government Furnished Material
GFP	Government Furnished Property
HUB	The Government stock point for repairable/repaired material (i.e., Norfolk, San Diego unless otherwise noted)
IMs	Item Managers
ISP	Internet Service Provider
MMD	Material Movement Document
MRSR	Monthly Repair Status Report
NAVAIR	Naval Air Systems Command
NAVSEA	Naval Sea Systems Command
NAVSUP	Naval Supply Systems Command
NAVICP	Naval Inventory Control Point
NAVICP-M	Naval Inventory Control Point – Mechanicsburg
NIIN	National Item Identification Number
NSN	National Stock Number
PAO	Property Account Officer (DCMAO)
PCO	Procuring Contracting Officer
PMRC	Pre-positioned Material Receipt Card
P/N	Part Number
POC	Point of Contact

POS	Proof of Shipment
RCDN	Repair Cycle Document Number
RCT	Repair Cycle Time
ROD	Report of Discrepancy
Rotable Pool	Government assets at the contractor's repair facility used to support repair of end item; rotable pool assets are repaired and used for the next asset repair
RTAT	Repair Turnaround Time
SIT	Stock In Transit
SOW	Statement of Work
TASO	Terminal Area Security Officer
TCT	Total Cycle Time
UIC	Unit Identification Code
URB	Unreconciled Balance

Condition Codes:

A	Serviceable (Ready for Issue)
F	Unserviceable (Economically repairable material)
G	Unserviceable (Awaiting parts)
H	Unserviceable (Condemned)
J	Suspended (Material suspended from issue pending condition classification when the true condition is not known)
M	Suspended (In repair at DOP)

CAV MATERIAL MOVEMENT DOCUMENT
06/18/1999

RCDN : Q9928791690133
NIIN : 010003276
DATE RECEIVED : 06/18/1999
SOURCE DOCUMENT : N0038391650001
CONTRACT NUMBER : N0038390D0001
ORDER NUMBER :
CLIN :
RECEIVED FROM : NNZ
DYNAMIC CONTROL REF : JUN18A

INDUCTED - ()
AWAITING PARTS - ()
RE PAIRED - ()
SURVEYED - ()
SHIPPED - ()

NOTES/COMMENTS:

1

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Att (1)

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236	237	238	239	240	241	242	243	244	245	246	247	248	249	250	251	252	253	254	255	256	257	258	259	260	261	262	263	264	265	266	267	268	269	270	271	272	273	274	275	276	277	278	279	280	281	282	283	284	285	286	287	288	289	290	291	292	293	294	295	296	297	298	299	300	301	302	303	304	305	306	307	308	309	310	311	312	313	314	315	316	317	318	319	320	321	322	323	324	325	326	327	328	329	330	331	332	333	334	335	336	337	338	339	340	341	342	343	344	345	346	347	348	349	350	351	352	353	354	355	356	357	358	359	360	361	362	363	364	365	366	367	368	369	370	371	372	373	374	375	376	377	378	379	380	381	382	383	384	385	386	387	388	389	390	391	392	393	394	395	396	397	398	399	400	401	402	403	404	405	406	407	408	409	410	411	412	413	414	415	416	417	418	419	420	421	422	423	424	425	426	427	428	429	430	431	432	433	434	435	436	437	438	439	440	441	442	443	444	445	446	447	448	449	450	451	452	453	454	455	456	457	458	459	460	461	462	463	464	465	466	467	468	469	470	471	472	473	474	475	476	477	478	479	480	481	482	483	484	485	486	487	488	489	490	491	492	493	494	495	496	497	498	499	500	501	502	503	504	505	506	507	508	509	510	511	512	513	514	515	516	517	518	519	520	521	522	523	524	525	526	527	528	529	530	531	532	533	534	535	536	537	538	539	540	541	542	543	544	545	546	547	548	549	550	551	552	553	554	555	556	557	558	559	560	561	562	563	564	565	566	567	568	569	570	571	572	573	574	575	576	577	578	579	580	581	582	583	584	585	586	587	588	589	590	591	592	593	594	595	596	597	598	599	600	601	602	603	604	605	606	607	608	609	610	611	612	613	614	615	616	617	618	619	620	621	622	623	624	625	626	627	628	629	630	631	632	633	634	635	636	637	638	639	640	641	642	643	644	645	646	647	648	649	650	651	652	653	654	655	656	657	658	659	660	661	662	663	664	665	666	667	668	669	670	671	672	673	674	675	676	677	678	679	680	681	682	683	684	685	686	687	688	689	690	691	692	693	694	695	696	697	698	699	700	701	702	703	704	705	706	707	708	709	710	711	712	713	714	715	716	717	718	719	720	721	722	723	724	725	726	727	728	729	730	731	732	733	734	735	736	737	738	739	740	741	742	743	744	745	746	747	748	749	750	751	752	753	754	755	756	757	758	759	760	761	762	763	764	765	766	767	768	769	770	771	772	773	774	775	776	777	778
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Receipt~Material Not on Contract

Unless otherwise provided in the delivery order/modification, those units received without authorization that are not manufactured or repaired by your facility, material is to be shipped to one of the following addresses.. If after return, the same unit is again shipped to your facility, notify the PCO providing the available information.

(1) N68620
Fleet Industrial
406 "B" street
Code 303
Bldg SP237
Norfolk,VA 23511

Supply Center

(2) N46433
Fleet Industrial Supply Center
ATAC - Code I2OC
Bldg 661-Bay I
Attn: Joe Schumertilt. Mac
North Island
San Diego, CA 92135-5000

Att(3)

E_____ - INSPECTION AND ACCEPTANCE AT DESTINATION

(Data Requirements)

Final Inspection and acceptance shall be made at the destinations specified herein.

INSPECTION AND ACCEPTANCE OF CAV DAILY REPORTING

Except as otherwise specified in the order for CAV Reporting, inspection and acceptance of Transaction Item Reporting Services furnished pursuant to orders issued under this contract shall be made by the Naval Inventory Control Point, 700 Robbins Ave, Philadelphia, PA 19111, ATTN: Code 01532.

L_____ - SUBMISSION OF INVOICES

Invoice for the CAV Reporting Effort.

The contractor's invoices shall be prepared in quadruplicate and submitted with a copy of the applicable Material Inspection and Receiving Report (dd Form 250) to the Naval Inventory Control Point, 700 Robbins Ave, Philadelphia, PA 19111 ATTN: Code 01532.

QUICK GUIDE FOR MILSTRIP REQUISITION FORMAT

To Requisition	For Repair of	Use Guide
7R COG	7R, 4Z, 6K, or 8N	1
1R or 9 COG*	7R	2
1R or 9 COG*	4Z, 6K, or 8N	3

*Not applicable for Contractor Furnished Material

Requisition Format for MOI (Missing on Induction), BER (Beyond Economical Repair), Exchange Being Returned and Expeditious Repair Situations.

1. Use this guide with the Commercial Daily Reporting Procedures that have been provided.
2. Missing on Induction Repairable Subassemblies (MOI)
 - a. Aviation Depot Level Repairables (AVDLRs) are returned to the supply system as NRFI for repair. In certain instances Weapon Repairable Assemblies (WRAs) are returned missing repairable subassemblies (SRAs). This condition is discovered upon induction of NRFI material. This situation is called "Missing on Induction" (MOI).
 - b. Upon unpacking the WRA, ensure the VIDs/MAF (OPNAV-4790/60) and the Navy activity DD 1348-1(A) turn-in paperwork are available. The following information will be taken from the WRA VIDs/MAF and the DD 1348-1(A) and is required for the handling of missing SRAs upon induction of the WRA:
 - 1) NIIN of the WRA.
 - 2) Navy activity turn-in document number (shipping document number) of the WRA.
 - 3) NIIN of the missing SRA
 - 4) Navy activity turn-in document number (shipping document number) of the missing SRA, if available.
 - 5) Contractor requisition or issue document number for the replacement of the missing SRA.
 - c. If the VIDs/MAF for is missing, but the DD 1348-1(A) for the WRA is available, provide elements (b) 1, 2, and 5. Element (b) 4 cannot be submitted if the VIDs/MAF form is missing. In this situation, annotate "Not Available" for element (b) 4.

- d. If the VIDs/MAF is available, the missing SRA turn-in document number (b) 4 can be found on the WRA VIDs/MAF section (H-Z) Failed Required Material, blocks 45 and 49 and should be annotated as part of (b) 4.
If the information is in block 41 "QTY" and block 53 "Date Rec" is also available, please annotate as part of (b) 4. This information is verification of your SRA requirement. The SRA turn-in document information is also required in our carcass tracking system to bill the fleet unit responsible for the missing SRA. If the SRA turn-in document information is not available on the VIDs/MAF form annotate "Not Available" for element (b) 4.
- e. The contractor will requisition the missing SRA with a "5G" advice code when the turn-in activity of the WRA can be identified. The contractor will requisition the missing SRA with a "5A" advice code when the turn-in activity of the SRA cannot be identified. The MOI project code is ZV3.
- f. Enclosure (1) "Carcass Tracking System Variance Form" will be sent weekly to NICP-P, for MOI situations where the Navy turn-in activity of the WRA can be identified. If an MOI situation has not occurred or WRA paperwork is not available during a one month's timeframe, please provide a negative report to NICP code 0151, FAX #215-697-4299.

3. Beyond Economical Repair (BER)

- a. NRFI WRAs are inducted for repair and repairable subassemblies are determined to be Beyond Economical Repair.
- b. The contractor will requisition an SRA determined BER with a "5A" advice code and "ZN3" project code.

4. Exchange Being Returned

- a. A failed SRA must be shipped to another repair site and an RFI SRA must be ordered to complete the WRA repair.
- b. The contractor will order the RFI SRA with a "5G" advice code and a "ZL8" project code.

5. Fund codes

- a. Use fund code "HM" when requisitioning a 7R COG SRA to repair a 7R COG.
- b. Use "AG" fund code when requisitioning a 7r COG SRA to repair a 4Z, 6K or 8N COG.

***Specific instructions will follow for above occurrences.**

GUIDE I

MILSTRIP REQUISITION FORMAT

CC	FIELD	ENTRY
1-3	Document Identifier	A0A
4-6	Routing Identifier	N32
7	Media and Status	C
8-22	NSN	As applicable
23-24	Unit of Issue	As applicable
25-29	Quantity	As applicable
30	Service Code	Q
31-35	Requisitioner	Contractor's Unit Identification Code
36-39	Date	As applicable
40-43	Serial Number	As applicable
44	Demand	R
45	Service Code	N
46-50	Supplementary Address	00383
51	Signal Code	B
52-53	Fund Code	HM/AG*
54	Monitoring Activity	G
55-56	COG Symbol	7R
57-59	Project Code	"ZV3" for MOI "ZN3" for BER "ZL8" for Exchange being returned
60-61	Priority	"03" - if Navy requirements will exceed the contractor's repair output during the next 30 days "06" - all others
62-64	Delivery Date	Blank

65-66	Advice Code	5G/5A - MOI** 5A - BER 5G - Exchange being returned
67-69	Routing Identifier	As assigned
70	Purpose Code	A
71	Condition Code	A
72	Management Code	Blank
73	Material Control Code	E or H (As applicable)
74-76	Blank	Blank
77-80	Supplementary	Blank

* Use "HM" fund code when requisitioning a 7R COG SRA to repair a 7R COG item. Use "AG" fund code when requisitioning a 7R COG SRA to repair a 4Z, 6K, or 8N COG item.

** When the turn-in activity of the WRA can be identified use "5G" advice code. When the turn-in activity of the WRA cannot be identified, use "5A" advice code.

GUIDE 2

MILSTRIP REQUISITION FORMAT

TO REQUISITION 1R/9 COG FOR REPAIR OF 7R COMPONENTS

The contractor will fax NICP their consumable requisition requirements to #215-697-4799, ATTN code 03423.

CC	FIELD	ENTRY
1-3	Document Identifier	A0A
4-6	Routing Identifier	As applicable (see below)
7	Media and Status	C
8-22	NSN	As applicable
23-24	Unit of Issue	As applicable
25-29	Quantity	As applicable
30	Service Code	Q
31-35	Requisitioner	Contractor's Unit Identification Code
36-39	Date	As applicable
40-43	Serial Number	As applicable
44	Demand	R
45	Service Code	N
46-50	Supplementary Address	00383
51	Signal Code	B
52-53	Fund Code	HM
54	Monitoring Activity	G
55-56	COG Symbol	As applicable (See below)
57-59	Project Code	705
60-61	Priority	As applicable
62-64	Delivery Date	Blank
65-66	Advice Code	2B or 2J*
67-69	Blank	Blank
70	Purpose Code	A
71	Condition Code	A
72	Management Code	Blank
73	Material Control Code	Blank
74-76	Blank	Blank
77-80	Supplementary	Blank

COG SYMBOL	ICP/DLA	ROUTING IDENTIFIER
1R	NICP	N32
9Z	DISC	S9I
9N	DESC	S9E
9G	DGSC	S9G
IN	NESO	N33
9C	DCSC	S9C

* Use 2B advice code when requisitioning "common" (military-standard or industry-standard type) material. Use 2J advice code when requisitioning 1R COG or other "peculiar" (non-military-standard) material.

GUIDE 3

MILSTRIP REQUISITION FORMAT

TO REQUISITION 1R/9 COG FOR REPAIR OF 4Z, 6K, OR 8N COMPONENTS

The contractor will fax NICP their consumable requisition requirements to #215-697-4799, ATTN code 03423.

CC	FIELD	ENTRY
1-3	Document Identifier	A0A
4-6	Routing Identifier	As applicable
7	Media and Status	C
8-22	NSN	As applicable
23-24	Unit of Issue	As applicable
25-29	Quantity	As applicable
30	Service Code	Q
31-35	Requisitioner	Contractor Unit Identification Code
36-39	Date	As applicable
40-43	Serial Number	As applicable
44	Demand	R
45	Service Code	N
46-50	Supplementary Address	00383
51	Signal Code	B
52-53	Fund Code	AG
54	Monitoring Activity	G
55-56	COG Symbol	As applicable
57-59	Project Code	705
60-61	Priority	As applicable
62-64	Delivery Date	Blank
65-66	Advice Code	2B or 2J*
67-69	Blank	Blank
70	Purpose Code	A
71	Condition Code	A
72	Management Code	Blank
73	Material Control Code	Blank
74-76	Blank	Blank
77-80	Blank	Blank

COG SYMBOL	ICP/DLA	ROUTING IDENTIFIER
1R	NICP-P	N32
9Z	DISC	S9I
9N	DESC	S9E
9G	DGSC	S9G
IN	NESO	N33
9C	DCSC	S9C

* Use 2B advice code when requisitioning "common" (military-standard or industry-standard type) material. Use 2J advice code when requisitioning 1R COG or other "peculiar" (non-military-standard) material.

DAILY COMMERCIAL REPORTING SYSTEM
CARCASS TRACKING SYSTEM VARIANCE FORM

MISSING ON INDUCTION

DELIVER TO CODE: 01531

CONTRACTOR NAME:

CONTRACTOR POC:

DATE:

PLEASE ENTER WEAPON REPLACEMENT ASSEMBLY (WRA) INFORMATION

WRA STOCK NUMBER (NIIN) _____

WRA DOCUMENT NUMBER _____

PLEASE ENTER SHOP REPLACEMENT ASSEMBLY (SRA) INFORMATION

SRA STOCK NUMBER (NIIN) _____

SRA TURN-IN DOCUMENT NUMBER _____

SRA REPLACEMENT REQUISITION _____

Enclosure (1)

CONTRACT DATA REQUIREMENTS LIST										Form Approved OMB NO. 0704-0188			
Public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.													
A. CONTRACT LINE ITEM NO.			B. EXHIBIT		C. CATEGORY TDP _____ TM _____ OTHER _____								
D. SYSTEM/ITEM				E. CONTRACT/PR NO.			F. CONTRACTOR						
1. DATA ITEM NO. A001		2. TITLE OF DATA ITEM DAMAGED RETROGRADE SCREENING RPT				3. SUBTITLE							
4. AUTHORITY (Data Acquisition Document No.) DI - ILSS - 80833				5. CONTRACT REFERENCE			6. REQUIRING OFFICE NICP-P						
7. DD 250 REQ DD		9. DIST STATEMENT REQUIRED		10. FREQUENCY AS REQUIRED		12. DATE OF FIRST SUBMISSION SEE BLK #16			DISTRIBUTION				
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION			a. ADDRESSEE		b. COPIES		
									Draft		FINAL		
											Reg		
											Repro		
16. REMARKS BLK # 12 NLT 10 DAYS AFTER INDUCTION OF ITEM								NAVICP/03		1			
								ACO		1			
								15. TOTAL		2			
1. DATA ITEM NO. A001		2. TITLE OF DATA ITEM COMMERCIAL MONTHLY STATUS REPORT				3. SUBTITLE							
4. AUTHORITY (Data Acquisition Document No.) DI-ILSS 80835				5. CONTRACT REFERENCE			6. REQUIRING OFFICE						
7. DD 250 REQ DD		9. DIST STATEMENT REQUIRED		10. FREQUENCY MONTHLY		12. DATE OF FIRST SUBMISSION			DISTRIBUTION				
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION			a. ADDRESSEE		b. COPIES		
									Draft		FINAL		
											Reg		
											Repro		
16. REMARKS								NAVICP/01		1			
								NAVICP/03		1			
								15. TOTAL		2			
1. DATA ITEM NO.		2. TITLE OF DATA ITEM				3. SUBTITLE							
4. AUTHORITY (Data Acquisition Document No.)				6. REQUIRING OFFICE									
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY		12. DATE OF FIRST SUBMISSION			DISTRIBUTION				
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION			a. ADDRESSEE		b. COPIES		
									Draft		FINAL		
											Reg		
											Repro		
16. REMARKS													
								15. TOTAL					
1. DATA ITEM NO.		2. TITLE OF DATA ITEM				3. SUBTITLE							
4. AUTHORITY (Data Acquisition Document No.)				6. REQUIRING OFFICE									
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY		12. DATE OF FIRST SUBMISSION			DISTRIBUTION				
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION			a. ADDRESSEE		b. COPIES		
									Draft		FINAL		
											Reg		
											Repro		
16. REMARKS													
								15. TOTAL					
1. DATA ITEM NO.		2. TITLE OF DATA ITEM				3. SUBTITLE							
4. AUTHORITY (Data Acquisition Document No.)				6. REQUIRING OFFICE									
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY		12. DATE OF FIRST SUBMISSION			DISTRIBUTION				
8. APP CODE				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION			a. ADDRESSEE		b. COPIES		
									Draft		FINAL		
											Reg		
											Repro		
16. REMARKS													
								15. TOTAL					
G. PREPARED BY			H. DATE		I. APPROVED BY				J. DATE				

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

INSTRUCTIONS FOR COMPLETING DD FORM 1423
(See DOD 5010.12-M for detailed instructions.)

FOR GOVERNMENT PERSONNEL

- Item A. Self-explanatory.
- Items B. Self-explanatory.
- Item C. Mark (X) appropriate category: TDP - Technical Data Package; TM - Technical Manual; Other - other category of data, such as "Provisioning," "Configuration Management", etc.
- Item D. Enter name of system/item being acquired that data will support.
- Item E. Self-explanatory (to be filled in after contract award).
- Item F. Self-explanatory (to be filled in after contract award).
- Item G. Signature of preparer of CDRL.
- Item H. Date CDRL was prepared.
- Item I. Signature of CDRL approval authority.
- Item J. Date CDRL was approved.
- Item 1. See DoD FAR Supplement Subpart 4.71 for proper numbering.
- Item 2. Enter title as it appears on data acquisition document cited in Item 4.
- Item 3. Enter subtitle of data item for further definition of data item (optional entry).
- Item 4. Enter Data Item Description (DID) number, military specification number, or military standard number listed in DoD 5010.12-L (AMSDL), or one-time DID number, that defines data content and format requirements.
- Item 5. Enter reference to tasking in contract that generates requirement for the data item (e.g., Statement of Work paragraph number).
- Item 6. Enter technical office responsible for ensuring adequacy of the data item.
- Item 7. Specify requirement for inspection/acceptance of the data item by the Government.
- Item 8. Specify requirement for approval of a draft before preparation of the final data item.
- Item 9. For technical data, specify requirement for contractor to mark the appropriate distribution statement on the data (ref. DoDD 5230.24).
- Item 10. Specify number of times data items are to be delivered.
- Item 11. Specify as-of date of data item, when applicable.
- Item 12. Specify when subsequent submittals are required, when applicable.
- Item 13. Specify when subsequent submittals are required, when applicable.
- Item 14. Enter addressees and number of draft/final copies to be delivered to each addressee. Explain reproducible copies in Item 16.
- Item 15. Enter total number of draft/final copies to be delivered.
- Item 16. Use for additional clarifying information for Items 1 through 15. Examples are: Tailoring of documents cited in Item 4; Clarification of submittal dates in Items 12 and 13; Explanation of reproducible copies in Item 14; Desired medium for delivery of the data item.

FOR THE CONTRACTOR

Item 17. Specify appropriate price group from one of the following groups of effort in developing estimated prices for each data item listed on the DD Form 1423.

a. Group I. Definition - Data which is not otherwise essential to the contractor's performance of the primary contracted effort (production, development, testing, and administration) but which is required by DD Form 1423.

Estimated Price - Costs to be included under Group I are those applicable to preparing and assembling the data item in conformance with Government requirements, and the administration and other expenses related to reproducing and delivering such data items to the Government.

b. Group II. Definition - Data which is essential to the performance of the primary contracted effort at the contractor is required to perform additional work to conform to Government requirements with regard to depth of content, format, frequency of submittal, preparation, control, or quality of the data item.

Estimated Price - Costs to be included under Group II are those incurred over and above the cost of the essential data item without conforming to Government requirements, and the administrative and other expenses related to reproducing and delivering such data item to the Government.

c. Group III. Definition - Data which the contractor must develop for his internal use in performance of the primary contracted effort and does not require any substantial change to conform to Government requirements with regard to depth of content, format, frequency of submittal, preparation, control, and quality of the data item.

Estimated Price - Costs to be included under Group III are the administrative and other expenses related to reproducing and delivering such data item to the Government.

d. Group IV. Definition - Data which is developed by the contractor as part of his normal operating procedures and his effort supplying these data to the Government is minimal.

Estimated Price - Group IV items should normally be shown on the DD Form 1423 at no cost.

Item 18. For each data item, enter an amount equal to that portion of the total price which is estimated to be attributable to the production or development for the Government of that item of data. These estimated data prices shall be developed only from those costs which will be incurred as a direct result of the requirement to supply the data, over and above those costs which would otherwise be incurred in performance of the contract if no data were required. The estimated data prices shall not include any amount for rights in data. The Government's right to use the data shall be governed by the pertinent provisions of the contract.

DATA ITEM DESCRIPTION

Form Approved
OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate and any other aspect of this collection of information, including suggestions for reducing the burden to Department of Defense, Washington Headquarters Services, Directorate of Information Operations and Reports (0704-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. PLEASE DO NOT RETURN YOUR FORM TO THE ABOVE ADDRESS.

2. TITLE DAMAGED RETROGRADE SCREENING REPORT	1. IDENTIFICATION NUMBER DI - ILSS - 80833
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3. DESCRIPTION/PURPOSE

This report shall be initiated for the Navy aviation repairable received by a commercial rework contractor in a damaged condition attributable to one or more of the following circumstances:

- a) Failure or damage caused by improper handling and/or packaging.
- b) Maintenance type induction failure, such as lack of or incorrect maintenance action.
- c) Malfunction type induced by improper use. d) Excessive cannibalization. cont'd

4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) NICP-P 03	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE
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7. APPLICATION/INTERRELATIONSHIP

- 1) This Data Description contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the Commercial Rework contract.
- 2) This DD is to be used in all Commercial Rework contracts to be submitted as required within 10 days after induction of the End Item.

8. APPROVAL LIMITATION	9a. APPLICABLE FORMS	9b. AMSC NUMBER
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10. PREPARATION INSTRUCTIONS

- 1. Format - This report shall be in the contractor's format.
- 2. Content - This report shall address the data indicated below:
 - 2.1 Part Number
 - 2.2 National Stock Number
 - 2.3 Nomenclature
 - 2.4 Serial Number of End Item
 - 2.5 Shipping Naval Activity
 - 2.6 Shipping Document Number
 - 2.7 Photograph of Damaged Retrograde (if available)

3 Continued - This report will identify the accountability and reason for damaged retrograde in order that investigatory action can be initiated.

11. DISTRIBUTION STATEMENT

"Distribution Statement. Approved for public release: distribution is unlimited"

INSTRUCTIONS

4

Preparation and submission of Form ASO 4710/16, Monthly Status Report of Commercially Overhauled Line Items.

This report will be submitted as indicated in the contract by overhaul contractors for all contract line items that have been received by the contractor during the contract period and upon completion of contract.

Reports will be prepared as of the last working day of each month and submitted to the Aviation Supply Office by the 10th day of the following month. The report required upon completion of contract will be submitted within 10 days after completion of contract and labelled "final report".

For the purpose of this report the following definitions apply: Contract Line Item is the item the contractor is authorized, in accordance with the terms of the contract, to repair, overhaul, modify or recondition. Bond Room is the controlled access area where Government Furnished Material (parts parts to be used in repairing line items) and Government Furnished Property (contract line items) are stored. RFI (Ready for Issue) is an item that is in serviceable first class operating condition (Material Condition Code A or B). NON-RFI (Not Ready for Issue) is an item that requires test, repair, overhaul, modification, reconditioning or condemnation (Material Condition Codes J, F, D or H).

Item 1	- Enter the applicable prescribed date of report preparation.	Column H	- Enter the quantity of line items received since inception of contract. (Total quantity of this column - Sum of columns C, D, E, F, K, L, N, O).
Item 2	- Enter the applicable ASD contract number.	Column I	- Enter the quantity of contract line items restored to RFI condition during the report period.
Item 3	- Enter the name of the reporting overhaul contractor.	Column J	- Enter the quantity of serviceable line items restored to RFI condition and shipped to Navy activities during the report period.
Item 4	- Enter the name of the cognizant inspection office.	Column K	- Enter the quantity of serviceable line items shipped since the inception of the contract.
Item 5	- Enter the name and phone number of the contractor's point of contact for this report.	Column L	- Enter that quantity of line items shipped to Navy activities in NON-RFI condition during the report period.
Column A	- Enter the contract item number.	Column M	- Enter the quantity of line items condemned for the reporting month.
Column B	- Enter the identifying National Stock Number and part number.	Column N	- Enter total quantity of line items condemned since the inception of the contract.
Column C	- Enter only that quantity of contract line items repaired and restored to RFI condition and on hand in the Government Bond Room as of the end of the reporting period.	Column O	- Enter the quantity of line items awaiting condemnation approval from the cognizant inspection office.
Column D	- Enter the quantity on hand in the Government Bond Room in Non-RFI condition not yet inducted. Do not include items condemned or awaiting condemnation approval or items awaiting place parts.	Column P	- Enter average TAT (turn around time in days). TAT is the time period between date of induction of unserviceables and date that units have been restored to RFI condition during the report period.
Column E	- Enter the quantity of contract line items placed on delivery order, inducted and in process of being restored to RFI Condition. Also include in the column any/all quantities of line items which have been repaired and restored to RFI condition for which shipment to the designated Navy activity(ies) has not been accomplished. Do not include quantities reported under Columns C, J, K.	Column Q	- Enter average unit repair price for units shipped during the report period. Repair price is the total price of repairing line item, including the cost of contractor furnished material and Government furnished material.
Column F	- Enter that quantity of line items on which repair work has stopped because place parts requested to rework are not available.	Column R	- Enter average AWP time (awaiting parts time in days). AWP time is the time period between date of notification that a place part required to continue rework is unavailable and date that place part becomes available.
Column G	- Enter the quantity of line items received from Navy activities during the report period.		

Page Totals - Enter the column total of columns C through O on each page of the report.

Grand Totals - Enter the total of each page total on the last page of the report.

NOTE 1 - Forward by separate, attached listing, by contract item number, any problems other than place parts delaying induction, repair and/or shipment.

NOTE 2 - Material received on a fixed quantity/fixed price contract is to be reported under column "Z" except that quantity which may be excess to contract quantity and should be reported under "H".